**January 5, 2021, BCQG Board Meeting Minutes**

**Zoom Meeting**

President, Kathi Runyan opened the meeting at 6:35 pm on ZOOM with the following officers and members present: Kathi Runyan, Nancy Carr, Aleta Mayrose, Kay Thomas, Kyle Mills, Kathy Longo, JoAnne Sheppard, Sheri Jones, Pam Roark, Mary Nalley, Debra Heid, Beth Gerth, Lauren Friend, and Michelle Lewis. Kathi welcomed all new officers and committee members for 2021. The previous meeting minutes were read by Nancy Carr; motion to accept was made by Aleta Mayrose, seconded by Kyle Mills and minutes were approved.

**Treasurer’s Report:** Kay Thomas reported an income of $148.64, expenses of $198.95, with a net loss of -$50.31. Kay is to meet and work with the audit committee to perform a transaction audit of the Treasury to the new Treasurer, Kyle Mills, and to close out 2020 yearly account actions. Audit committee to be comprised of Mary Nalley, JoAnne Sheppard, and Aleta Mayrose.

**1st VP Report:**  Aleta reported the Guild meeting’s speaker for January 19, 2021, is Judy Steward. Business meeting will begin at 7pm, with presentation to begin at 7:30pm. Judy will be presenting, via Zoom, her lecture topic, Quilting Tips and Tricks. No workshop is planned. An email blast with more information will be distributed to members.

February and March programs will also be on the Zoom platform.

**2nd VP:** Kay Thomas-nothing to report.

**Unfinished Business:** Kathi shared a thank you note from Colleen Connor on her being selected and receiving her Quilt of Valor quilt; she was very grateful.

Kyle Mills and Susan Turk, through email communication, is offering online help with Zoom and getting “connected” for guild meetings, etc. with their contact information.

**New Business:**

1. Zoom business account for the Guild - Discussion focused on purchasing a Guild account rather than an individual account. Communications chair, JoAnne Sheppard, will set up and manage the account for all guild meetings. If others want to use it for Bee meetings she would set it up and they would be given authority to be the administrator. Motion brought forward by Kathy Longo to purchase a Zoom business account for the Guild, seconded by Aleta Mayrose, and motion passed.

It was also suggested to conduct a review to explore how Quilt Bees could access the Guild Zoom account, as different administrators on the account, for Bee meetings. More to follow.

2. Guild Website - Mary Nalley brought forth discussion on maintaining the old Guild website to forward online inquiries to the new website, which was launched in September/October 2020. There is an annual cost of approximately $35.00 to maintain. After discussion, Kyle Mills made a motion to maintain old website forwarding to new website, for 2021, Aleta Mayrose seconded, and motion was passed.

3. Review and updates of by-laws and policies - Kathi reported that the by-laws and policies are due to be reviewed, and some need updating to provide more clarity and definition of different topics. Past President, Nancy Carr, to be responsible for collating recommendations. Board and committee members were asked to review and email Nancy Carr no later than January 29, 2021, their suggestions for updates and changes to the guild directory by-laws/policies. These collated recommendations will then be presented first to the Board, and then presented to the members for approval.

4. Beekeeper - Pam Roark is the new Guild Beekeeper. Pam has sent out emails to the different Bees to update and maintain an active Bee list. She mentioned the Bee list is not a robust list and suggested to update an active list to put in the newsletter, on the website, and through other social media platforms (Facebook, etc.) to encourage more Bee participation.

5. 30th Anniversary celebration - Celebration is planned for some time in June 2021.

Kathi suggested we formulate a committee of senior and junior guild members to begin joining ideas on how to celebrate. In the meantime, Kathi has reached out to former presidents on some of the ways the guild has celebrated in the past. More to follow.

6. Sunshine and Shadows - Discussion held as to the status of this committee; need a committee chair and members so decisions can be made as to how to proceed with announcements (illnesses, birthdays), and recognitions going forward. Kathi to reach out and see if any interested candidates for position. If anyone is or knows of someone interested, please contact Kathi Runyan.

**Committee Reports:**

**Beekeeper—**Pam Roark reminded everyone she is working on an updated active list and of changes to the by-laws, if needed.

**Communications—**JoAnne Sheppard reminded everyone to send information you want sent out via email to her by Thursday of every week.

**Community Service—**Debra Heid sent out the 2020 Guild Community Service Final Audit for review.

**Magazines—**Lauren Friend asked all to hold on to magazines/books related to quilting, sewing, embroidery, etc. and she will collect once we meet in person again.

**Membership—**Michelle Lewis, new chair, had nothing to report.

**New Member Liasion—**Beth Gerth had nothing to report.

**Newsletter—**Sheri Jones had nothing new to report.

**Opportunity:** None

**Quilts of Valor:** None

**Quilt Show:** None

**Show and Tell—**Betty Reisch, new chair. Please send your show and tell item photos to Sheri Jones no later than the 23rd of every month.

**Webmaster—**Mary Nalley reported we had already discussed.

 7. 2021 Member Directory - Given the current pandemic situation, discussion focused on printing a new directory for 2021 or not. Members from last year are automatically members for 2021. Printing a new directory, with few new members is costly. It was suggested compiling updated information to include in the newsletter and on the website. Mary Nalley has the master of the directory and suggested it will also need to be updated eventually. Kathi to send out correspondence encouraging new ads in the newsletter if directory remains the same. Motion brought forward to not print a new directory for 2021 by Aleta Mayrose, seconded by Kathy Longo, and motion was passed.

**Open Discussion:** None

Next Guild Member meeting scheduled for January 19, 2021, at 7:00pm.

(Business meeting to begin at 7pm-7:30pm, program to begin 7:30pm)

Next Guild Board meeting scheduled for February 2, 2021.

Meeting was adjourned at 7:38pm.

Respectfully submitted by Kathy Longo, BCQG Secretary